











EXHIBITOR/ONSITE ASSISTANCE FORM

Branding Options:	Referrance	QTY	COST (BHD)	COST (USD)	ITEMS SELECTED	COMMENTS
○ Option 1: Cost For complete branding of the panels with Header/Fascia board and the Table. (1/2/3/4/5) NOTE: Fascia Board is company name in TEXT only.		1 set	385.000	\$1,024.260		
○ Option 2: Cost for branding of any 3 panels with Header/Fascia board and the Table front. (1/2/3) NOTE: Fascia Board is company name in TEXT only.		1 set	165.000	\$438.970		
○ Option 3: Cost for branding the Header/Fascia board and the Table only. (1/2) NOTE: Fascia Board is company name in TEXT only.		1 set	55.000	\$146.320		
○ Booth Design Charges: Charges for creating a concept, layouts, visuals and final artworks for production.		1 set	88.000	\$234.120		

Elements for Rent- 3 days	Referrance	QTY	COST	COST	ITEMS SELECTED	COMMENTS
○ Extra plug-ins		1 set of 2 sockets	22.000	\$58.530		
○ Extra spotlight		1 pc	83.000	\$220.810		
○ 55 inches Smart TV with mobile stand for 3 days		1 set	470.000	\$1,250.400		
○ Brochure stand		1 no.	55.000	\$146.320		

○ Extra furniture:						
○ Chair		1 no.	27.500	\$73.160		
○ Coffee Table (Small)		1 no.	27.500	\$73.160		
○ Single Seater Leather chair		1 no.	44.000	\$117.060		
Customized/Purchase Items:	Referrance	QTY	COST	COST	ITEMS SELECTED	COMMENTS
○ Rollup stands with branding		1 no.	22.000	\$58.530		
○ Stationary Items: A5 note pad (5pc), Ball pen (10pc), Pencil box (10pc)		1 set	22.000	\$58.530		
○ White Lanyard with 4 colour print and ID size Pouch		10 nos.	25.000	\$66.510		
○ Customized Giveaways-						
○ Standard Pen with 4 colour printing		100 pcs min	121.000	\$321.910		
○ White cap with 4 colour embroidery		100 pcs min	374.000	\$995.000		

<ul style="list-style-type: none"> ○ Round neck Tshirts with 4 colour printing 		100 pcs min	385.000	\$1,024.260		
<ul style="list-style-type: none"> ○ White mugs with Logo 		100 pcs min	150.000	\$399.060		
<ul style="list-style-type: none"> ○ Offset Printing- 						
<ul style="list-style-type: none"> ○ A5 size Brochures- 4 fold/4 colour 		200 nos.	255.000	\$678.410		
<ul style="list-style-type: none"> ○ A5 size double sided flyer/4 colour 		200 nos.	165.000	\$438.970		
<ul style="list-style-type: none"> ○ Business cards on Art matt with Lamination 		200 nos.	66.000	\$175.590		

Terms & Conditions:

*List of selected items to be sent to riyarabh@gmail.com for issuance of formal quotation

***Any items other than on the list can be required via email to review and share the cost.**

*Confirmation of order by booking and 100% advance 25 days prior to the event

*10% VAT charges will be applicable on the final price as per government rules

*Validity of quotation for 15 days from the date of issue of the proposal

*If the project is cancelled/postponed after approval for any reason, not in the control of Riyara which includes natural calamities, change in government rules, unrest or disasters, then Riyara cannot be held liable for the non-delivery and will require reimbursement of the scope of works completed at the time of cancellation. Such issues will be treated case to case basis through formal communication channels

PAYMENT DETAILS:

Account name: RIYARA CONSULTANTS WLL

Account number: 0200093773001

Bank: KHALEEJI COMMERCIAL BANK BSC

Currency: BHD (BAHRAINI DINARS)

Branch: WADI AL SAIL, RIFFA, KINGDOM OF BAHRAIN

IBAN: BH59KHC800200093773001

SWIFT CODE: KHCBHBM

Contact Details of the Onsite Partner:

Lourdes Viegas, Head of Projects

Riyara WLL

PO Box 26631, Manama, Kingdom of Bahrain.

M: 00973 33113820, Email: lourdes@riyara.net, Web: www.riyara.net

Exhibitor's Approval

Company:

Name:

Mobile no.:

Signature: